

## **MEETING MINUTES**

### **MILPITAS COMMUNITY ADVISORY COMMISSION Milpitas City Hall – Committee Conference Room Wednesday, August 6, 2014**

- I. **Call to Order and Roll Call** Chair Beard called the meeting to order at 7:00 p.m.  
Present: Chair Beard, Vice Chair Batilo, Commissioners Leon, Maglalang, Manassau, Mohsin, Truong  
  
Alternate Commissioners Present: Kathapurkar, Sharma  
  
Absent: Rosario, Holland, Do, Councilmember Gomez
- II. **Seating of Alternates** – Commissioner Kathapurkar and Sharma
- III. **Pledge of Allegiance** – Chair Beard led the Pledge of Allegiance.
- IV. **Approval of Agenda** – Agenda Item X1-B Designation of Official City Flower was moved up to the first item of business. Commissioner Mohsin motioned, and Commissioner Leon seconded, for approval of the agenda. Motion carried unanimously.
- V. **Approval of Minutes – Minutes of July 2, 2014** – Commissioner Mohsin motioned, and Vice Chair Batilo seconded, for approval of the meeting minutes. Motion carried unanimously.
- VI. **Public Forum** – No items
- VII. **Announcements** – Staff Liaison Felix Reliford introduced new Senior Code Enforcement Officer Mark Ruffing, announced that Commissioner Andres resigned from the commission, and said that he will be retiring from the City of Milpitas at the end of the year.
- VIII. **Liaison Report** – Councilmember Gomez was not present
- IX. **Commissioners' Round Table** – Commissioner Maglalang said he will be hosting a National Night Out event and invited the commissioners to attend. Commissioner Leon had multiple code enforcement and graffiti issues and will send further information to Mark Ruffing.
- X. **New Business:**
  - A. **Adopt-A-Neighborhood/Graffiti**  
Other than the graffiti that Commissioner Leon mentioned during the Round Table discussion, there were no further items.
- XI. **Unfinished Business**
  - A. **Criteria for Spring Cleanup Event**  
Commissioner Leon was interested in reviewing other areas for the cleanup event as he feels there are others that require special attention and cleanup assistance. Mr. Reliford said that he will reach out to property owners, possibly in the Dempsey and Selwyn areas, letting them know that the CAC would like to help them beautify their neighborhoods.

Commissioner Truong motioned, and Commissioner Sharma seconded, to continue this item to October and have staff return with a list of possible locations for a cleanup. The motion

carried unanimously.

#### **B. Designation of Official City Flower**

Public Works Director Jeff Moneda reviewed six flowers for the commission's consideration. The commission discussed the flowers and agreed they were interested in a perennial with low maintenance and a minimal need for water.

Commissioner Mohsin motioned, and Commissioner Leon seconded, that the CAC forward a recommendation to the City Council to consider the Peony as the official city flower, with the Red Dahlia as a second choice, at the same time that they forward their recommendation to consider the Jacaranda Mimosifolia as the official Milpitas city tree. The motion carried unanimously.

#### **C. CAC Attendance**

Chair Beard reminded the commissioners of the new policy that each commissioner should attend three meetings before ordering a nameplate, six meetings before receiving a t-shirt and 12 meetings before ordering business cards. The commission reviewed the attendance tracking document provided by Mr. Reliford and Commissioner Mohsin asked that it follow the calendar year.

Commissioner Maglalang motioned, and Commissioner Mohsin seconded, to accept the tracking document. The motion carried unanimously.

#### **D. Designation of the City of Milpitas as a Happy City**

Commissioner Maglalang said he often sees articles relating to the best place to vacation or the best place to retire, etc. He talked about the criteria he believes will make a happy city and would like to see the City of Milpitas designated as a happy city.

Chair Beard was unclear on the direction of this item and there was discussion about the need for specific action items and short and long term goals. Commissioners agreed that they should focus on things that the CAC can accomplish and that Commissioner Maglalang should continue research and return with action items.

Commissioner Truong was interested in the results of the survey being conducted by Shawn Spano.

Commissioner Truong motioned, and Commissioner Maglalang seconded, to continue this item to October to discuss action items and direct staff to return with information from Shawn Spano's survey. The motion carried unanimously.

#### **E. Neighborhood Beautification Awards Program**

Mr. Reliford reported that there have been three applications received for the NBO Award. Chair Beard feels there should be further discussion about this award program and whether or not it should be continued.

Mr. Reliford will research how this program began to determine if it was established through code enforcement or city council.

Commissioners will review their neighborhoods for qualifying properties for an NBO Award and report back in September.

Commissioner Leon motioned, and Commissioner Mohsin seconded, to continue this item to September. The motion carried unanimously.

#### **F. Review Subcommittee Member Assignments and Update as Needed**

NBO Awards:	Manassau, Rosario, Leon
Adopt-A-Neighborhood/Graffiti:	Rosario, Batilo
Spring Cleanup Day:	Beard, Leon, Manassau
National Night Out:	Mohsin, Manassau
Make a Difference Day:	Batilo, Holland, Leon
Community Outreach:	Mohsin, Maglalang

- C. Adjournment** – Commissioner Mohsin moved, and Commissioner Maglalang seconded, to adjourn the meeting at 8:25 pm to the next meeting of September 3, 2014. The motion carried unanimously.